



Baptist Institute of America *and Seminary*



Academic Catalog
2009 - 2010

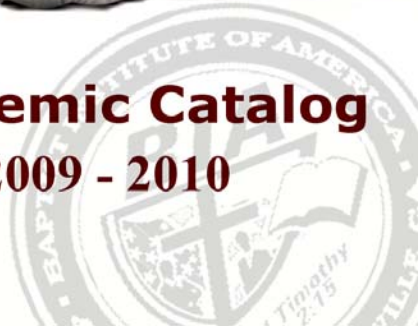


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A Message from Our President

I take great joy introducing to you Baptist Institute of America and Seminary. Our goal is to provide an affordable education while at the same time providing academic excellence for our students. The professors at BIA hold earned degrees from accredited or approved colleges. Our commitment is to keep academic standards high; assuring every student who graduates receives training of the utmost quality.

Let me share with you the future of BIA. It is our desire to seek accreditation from TRACS. The Transnational Association of Christian Colleges and Schools (TRACS) is one of the major accrediting agencies in the nation and its qualifications are high. BIA is already operating within the guidelines of TRACS. Our representatives have been invited guests to regional meetings and we are sold on TRACS.

Also, the future for BIA is bright in another area. We are praying that in a short time we will be able to offer online studies. We have begun the process with a web company that will enable us to grow from a handful of students to literally thousands. Students from around the world will be able to enroll via the internet and receive quality biblical instruction from our faculty. The potential for this program to train men and women around the world is huge. We need funding for this. Pray with us about helping get this online program operating at full capacity quickly.

Look over this catalog. Decide if this is the place for you as you seek training and the pursuit of God's will for your life.

Sincerely,

Don Richards
President

BAPTIST INSTITUTE OF AMERICA PROFILE

DOCTRINAL STATEMENT

Baptist Institute of America holds to and teaches the essential doctrines of the Christian faith as embraced by the historic Baptist position.

We believe in:

The plenary, verbal inspiration of the Scriptures*

The trinity of the Godhead: Father, Son and Holy Spirit, eternally coexistent personalities of the same essence

The deity and virgin birth of Christ - His vicarious death - His bodily resurrection - His present high priestly ministry and mediatorship - and His personal, visible, premillennial return

The personality of the Holy Spirit: and His ministry of convicting, regenerating sinners, indwelling, sealing and empowering believers**

The fall of man from the state of innocence in which he was created, to one of total depravity in which he is devoid of spiritual life, and incapable, apart from divine grace, of pleasing God

Justification of sinners by grace, through faith, plus nothing

The reality and personality of Satan, of fallen angels, and of demon spirits

The bodily resurrection of the saved to immortality and the conscious, eternal suffering of the lost

The eternal realities of heaven for the righteous and the Lake of Fire for the wicked

The church of Jesus Christ as an independent, autonomous body of baptized believers. It is the divinely created agency through which the ordinances (baptism by immersion and the Lord's Table) are kept, enjoying fellowship and carrying out the Great Commission of Matthew 28:18-20. The officers are those identified in the New Testament as Pastors and Deacons. This assembly is totally free from interference of ecclesiastical authority.

**We believe in and use the King James Version*

***We are not charismatic in any form*

BAPTIST INSTITUTE OF AMERICA PROFILE

EDUCATIONAL DISTINCTIVES

Christian Education.

Christian education is the process of developing the character of a Christian for the glory of God and equipping the student for God's service. Christian education is Christ-centered, Bible-based, student-related, and socially applied.

Bible-Based Curriculum.

The Bible is central in all programs of study at Baptist Institute of America. All students in the college are required to complete a specified number of hours of Bible or Theology. All courses are taught from a Biblical perspective.

Local Church Emphasis.

The educational program of Baptist Institute of America is an extension of the ministries of the supporting churches. Pastors, therefore, play a vital role in shaping the curriculum and guiding the development of the students. The importance of the local church is shown by the fact that all of the students are trained to minister in Baptist churches or church-related ministries.

Balanced Program.

Scholarship and soul-winning zeal are emphasized at Baptist Institute of America. Intellectual excellence is maintained through quality classroom instruction, educational research, and student projects. Students are also required to be active in their local churches and in soul-winning through a local church visitation program.

BASIC PURPOSE

The basic purpose of Baptist Institute of America is to assist in the personal development of students recommended to us by cooperating pastors and to equip those students with the skills to serve the Lord effectively as full-time Christian workers or professionals in and through a local, fundamental, Bible-believing church.

BAPTIST INSTITUTE OF AMERICA PROFILE

INSTITUTIONAL OBJECTIVES

Upon graduation from Baptist Institute of America, a student should be able:

1. To display skill in using the Bible effectively and to maintain belief in its inerrancy, verbal inspiration, and ultimate authority
2. To demonstrate Christian maturity in thought, speech, and practice through a consistent, separated, and productive life for the glory of God
3. To manifest a love for Christ and a zeal for winning the lost
4. To show an adequate knowledge of Baptist distinctive, and to serve in and through an independent, fundamental Baptist church
5. To think logically and to analyze systematically
6. To show mastery of his/her major field of concentration, and also to have an adequate knowledge of Western culture and an appreciation for fine arts
7. To communicate properly and effectively
8. To function responsibly as an individual, a family member, a church member, and a citizen
9. To demonstrate wholesome attitudes and healthful habits
10. To display a desire for continued development, both spiritually and academically

PHILOSOPHY OF EDUCATION

Spiritual Maturity

To encourage Christians to live mature lives in their relationship to the Lord so that graduates will:

- ❖ practice spiritual disciplines which will strengthen their faith in Christ
- ❖ proclaim to others the salvation available through Jesus Christ
- ❖ participate through active membership in a local Bible-believing Baptist church
- ❖ prepare themselves for holy living through the application of Biblical principles taught in the Word of God

Biblical Education

To provide a Bible-based knowledge so that graduates will:

- ❖ secure a thorough knowledge of the Word of God
- ❖ share a Biblically-based world view with others
- ❖ state the Word of God properly, interpreted by accurate grammatical hermeneutics

Christian Service

To instill a vision and a commitment to Christian service so that graduates will:

- ❖ provide their services according to their individual gifts and abilities thus fulfilling the will of God
- ❖ practice faithful ministry within their local churches
- ❖ involve themselves in world-wide missions

Professional Education

To provide adequate instruction in necessary skills to enable our graduates to:

- ❖ serve as pastors, missionaries, Sunday School teachers and in other areas of service
- ❖ serve with attitudes that are examples of Christian leadership
- ❖ continue academically toward graduate studies

General Education

To broaden the general knowledge of the students so that graduates will be able to:

- ❖ be articulate in speaking and in writing
- ❖ think logically, critically, and constructively
- ❖ live as examples while establishing relationships with people of different cultures

Personal Growth

To promote the personal development of students so that graduates will:

- ❖ live healthy lifestyles
- ❖ maintain Biblical principles in personal relationships
- ❖ control their individual attitudes and emotions and express them appropriately

ADMISSIONS

Spiritual Requirements

Evidence of personal faith in Jesus Christ as Savior is essential. An applicant's faith should be demonstrated through consistent Christian character and testimony. It is the intention of Baptist Institute of America to train men and women for a life of service. All students enrolling in the Institute must be in basic agreement with the core beliefs of the school as stated in this catalog.

Academic Requirements

- ❖ Completion of application with all fees and tuitions paid
- ❖ Transcripts from all colleges and high schools attended
- ❖ Salvation testimony and reasons for wanting to enroll in Baptist Institute of America
- ❖ Three recommendations (including one from the applicant's Pastor)
- ❖ SAT, ACT, or >GRE< (**not required for college admission*) scores

Transfer of Credits

Academic work completed at other recognized schools may be accepted, provided official transcripts from all schools are sent directly to the Office of Admissions and Records at Baptist Institute of America.

A maximum of 32 semester credit hours of applicable courses, each carrying a grade of C or better, may be transferred to Baptist Institute of America from other recognized Bible institutes and colleges. External studies and long distance learning courses can only be transferred with the approval of an advisor. Any person graduating from BIA must complete at least 28 resident hours for graduation.

Transfer of Correspondence Credits

Baptist Institute of America will accept correspondence credits in applicable courses from regionally accredited or recognized colleges which have predominantly residency programs. The number of correspondence hours allowed will be determined by an academic counselor, but will not exceed 15 semester credit hours.

Transfer Policies

Baptist Institute of America grants transfer credits for previous work from colleges or universities according to the following guidelines:

1. A transfer applicant must have left his/her previous institution in good standing. An applicant who has been dismissed or suspended from another college for disciplinary reasons must submit a letter from the Dean of the college giving the reason for dismissal. In addition, any debts with

former institutions must be settled before acceptance is granted at Baptist Institute of America.

2. Official transcripts from all former institutions must be received by the Office of Admissions and Records prior to approval for admittance.
3. Transfer students must meet all of the general admissions requirements listed on page 10 and page 11.

Institutional Tests

All new students are required to take diagnostic tests in English and Bible before completing registration. These tests will be made available during the application process.

International Students

Since instructional programs are offered in English only, applicants whose native language is not English will be required to provide evidence of proficiency in the English language prior to admission. Applicants must submit the results of the TOEFL (Test of English as a Foreign Language) prior to consideration for admission. For information about TOEFL please visit the Educational Testing Service website at <http://www.ets.org> or contact them by telephone at 609-921-9000 or by mail at: Educational Testing Service, Box 899, Princeton, NJ 28540 USA.

General Requirements

Admission to Baptist Institute of America is governed by procedures developed by the administration. In considering an application, an admissions counselor reviews the student's complete school record, recommendations, salvation testimony, membership in a Bible-believing church, health reports, plans for the future, personal information, and standardized test scores. The Institute reserves the right to refuse admission to any student who has not had a personal salvation experience. Applicants for admission are considered without regard to race, color, sex, age, nationality, or ethnic origin.

Initial admission to Baptist Institute of America does not imply automatic admission in future semesters. The Institute reserves the right to refuse admission or re-admission to any prospective or returning student.

Students who are admitted must read the Student Handbook and agree in writing to abide by its rules and regulations. All students are required to be active members in a Bible-believing church. Those who do not meet the general requirements upon enrollment are given three weeks to meet with their respective counselors. Communication regarding admission should be addressed to the Office of Admissions and Records.

Non-Discrimination Policy

It is the policy of Baptist Institute of America in the admission of students or the hiring of employees not to discriminate on the basis of the applicant's race, color, sex, age, nationality, ethnic origin.

Catalog Change Policy

The administration reserves the right to make necessary changes without further notice. The regulations, courses, personnel and costs listed herein are subject to change after the date of publication of this catalog through established due process. In such cases, the administration will attempt to communicate such changes to all students, faculty and staff through written means. It is *important* that students familiarize themselves with the regulations set forth in this catalog and assumes their proper responsibilities concerning those regulations.

Institutional Identification

Baptist Institute of America is a fundamental, independent Baptist institution of higher learning dedicated to the training of Christian leaders who can serve the Lord effectively in and through the local church. BIA is a non-profit religious organization of higher education chartered by the State of Georgia. It is not owned, controlled, or endowed by any denomination, agency, convention or association.

FINANCIAL POLICIES

Installment Plan

The installment plan requires that the student pay all applicable fees plus 1/3 of the total tuition charges at the time of registration. The second installment must be paid by the 15th of the second month and before the student is allowed to take mid-term exams. The final installment must be paid by the 15th of the third month and before the student is allowed to take final exams. A 20% late fee is charged to the unpaid balance. The college does not receive any government grants nor is it supported by any denominational support. It relies upon tuition to pay its faculty and general expenses; therefore, student punctuality of payments is an ongoing necessity.

Any student who does not meet the above payment plan may be required to stop attending classes and/or withdraw from school.

Settlement of Accounts

Students with outstanding accounts will not be permitted to register for classes until previous charges are paid in full.

A Tuition-free Course

If a husband or wife pays for a course, the spouse may take the same course tuition free. All fees, if any, must be paid by each, and each must purchase his/her own syllabus.

Refund Policy

A student must obtain and fill out a withdrawal form from the office. The official date of withdrawal is determined by the date the form is received by the Office of the Registrar. No refund will be given to a student who has an outstanding account balance. Credit will be applied to the student's account.

No refund is available for various fees. Tuition is refunded/credited as follows:

First week of classes 75%
Second week of classes 50%
Third week of classes 25%
After third week, no refund is available.

ACADEMIC POLICIES

Class Attendance

Class attendance at Baptist Institute of America is both a privilege and a responsibility. Every lecture is important, and professors prepare with this fact in mind. The class discussions by fellow students as well as the explanation and motivation by professors contribute to the total learning process.

The faculty and administration, however, understand the occasional need for a student to be absent due to illness or emergency. Since our classes are scheduled on an accelerated modular program, the student is allowed to miss only three scheduled classes per semester for credit.

Students are responsible for all of the material, assignments, and tests scheduled for the days they miss. Some tests and class makeup are possible through prearrangement with the professor. No make-ups are allowed for assignments or tests missed due to absences beyond the allowable limits. The grade for such assignments or tests will be a 0. The last class period in each course prior to a holiday and the first class period in a course following a holiday are of special importance. Absences are doubled on these days.

Seldom are mid-term or final examinations administered late. Any exceptions are granted only by approval of the professor.

Grades and Quality Points

Grading Symbols

A	100 – 93	Superior
B	92 – 85	Above Average
C	84 – 77	Average
D	76 – 70	Below Average
F	Below 70	Failure
WP		Passing at the time of withdrawal. This does not affect the student's G.P.A.
WF		Failing at the time of withdrawal. This does affect the student's G.P.A. in the same manner that an F would.
I		Incomplete granted only under special circumstances by the professor and must be removed within one month from the end of the semester or will automatically be recorded as an F.

Point System

The 4.0 system of awarding academic credit is used. One credit hour is awarded for a class meeting one hour per week for a semester, two credit hours for a class which meets two hours per week, etc. Quality points are awarded using the following scale:

- 4 points for each credit hour of A-grade work
- 3 points for each credit hour of B-grade work
- 2 points for each credit hour of C-grade work
- 1 point for each credit hour of D-grade work
- 0 points for each credit hour of F-grade work

Graduation Requirements

Students who complete their education at Baptist Institute of America without interruption may graduate under the catalog of the year of their admission. Those who attend Baptist Institute of America intermittently are required to follow the guidelines of the catalog under which they were last readmitted.

In order to become a candidate for graduation from Baptist Institute of America a student shall have:

- ❖ Completed a minimum of 28 credit hours in residence
- ❖ Maintained a minimum academic average of 2.0
- ❖ Passed all required courses in their curriculum
- ❖ Paid off accounts including all applicable fees
- ❖ Completed the Christian service requirements for each semester
- ❖ Given evidence of high Christian character
- ❖ Manifested essential agreement with BIA's doctrinal statement

ACADEMIC INFORMATION

Introduction

Baptist Institute of America offers a program of education based on an integration of fundamental Christian beliefs with traditional academic courses designed to prepare the student for the responsibilities of life and leadership in the church and society. A curriculum of required basic general education courses (the Institute core) underlies the total program for each student. The program not only provides a foundation for later specialization that permits detailed learning in one or more academic disciplines, but it also develops within the student the skills, knowledge, and attributes that will equip him/her for life.

STUDENT LIFE

Introduction

Baptist Institute of America, as an institution of higher learning, is concerned with the development of the whole person. In addition to its basic philosophy that a Christian educational institution exists to provide students with the opportunity to seek truth and knowledge about themselves, their fellow man, and the world in which they live, BIA believes that students should develop a code of conduct harmonious with Biblical principles. Students at BIA, therefore, are expected to conduct themselves at all times in a manner becoming Christian ladies and gentlemen.

Christian Service

Christian service assignments enable students to gain valuable ministry experience as Christian servants. Priority is given to local church-centered programs with an evangelistic outreach.

At the beginning of each semester, each student chooses a weekly Christian service which he/she must faithfully fulfill. These activities may include, but are not limited to, visitation, youth work, signing for the deaf, soul-winning, teaching Sunday school, working within the Sunday school program, involvement in church music, any form of bus ministry, ministry to the elderly, etc. At the end of each semester, the student must sign a Christian service form and give it to the BIA Records Office. In order to graduate, satisfactory Christian service record is required for each semester that a student attends BIA.

Accommodations

Baptist Institute of America is a non-residential school. There are no dormitories provided at the present time. The administration will try to assist students who desire living quarters.

PROGRAMS OF STUDY (ASSOCIATE OF BIBLE)

Baptist Institute of America offers a program of education based on an integration of Biblical truths, general education and professional training. The curricula consist of three majors, each requiring 74 hours of study:

- A. Pastoral Major
- B. Youth Major
- C. Missions Major
- D. Secretarial Science
- E. Early Childhood Education

Objectives of the Department of Biblical Studies

Acknowledging the verbal, plenary inspiration of the Bible in the original autographs and recognizing its consequent authority in all areas of the Christian life, the Department of Biblical Studies sets the following objectives:

1. To teach the student Biblical Christianity and to challenge the student to live in conformity with the Biblical precepts for his Christian faith
2. To stabilize the student's faith in Biblical truths by a careful analysis of the books of the Bible and by exposure to the system of theology contained in the entire Bible as a unit
3. To direct the student's understanding of the insufficiencies of human abilities in coping with life unaided by divine revelation and illumination
4. To challenge the student through research to evaluate sources as primary or secondary and materials as relevant or irrelevant
5. To enable the student to know the logic which binds the Bible together as a living unit whereby the Christian can present a clear basis for his faith
6. To encourage the student to participate in the total ministries of the local church
7. To support worldwide evangelization of the lost
8. To be well prepared for a vocational ministry in a local church

Pastoral Major

The student who has completed the Pastoral Major should:

- ❖ Have an understanding of the challenges and rewards of pastoral ministry
- ❖ Have worked under supervision in a church in a wide variety of pastoral ministries
- ❖ Be an effective servant leader
- ❖ Be able to work well with a variety of people
- ❖ Have a thorough knowledge of the Word of God and be able to apply it in all of life's situations

Youth Major

The student who has completed the Youth Major should:

- ❖ Have an understanding of the challenges and rewards of youth ministry
- ❖ Have worked under supervision in a church in a wide variety of youth ministries
- ❖ Be an effective staff member developing both youth and church leaders
- ❖ Have a thorough knowledge of the Word of God and be able to apply it in all of life's situations

Missions Major

The student who has completed the Missions Major should:

- ❖ Have an understanding of the challenges and rewards facing him/her through deputation, field adjustment, and cultural differences
- ❖ Be an effective ambassador of Jesus Christ to the field that God has called him/her
- ❖ Have a thorough knowledge of the Word of God and be able to apply it in all of his/her home and foreign ministries

Secretarial Science Major

The student who has completed this program should:

- ❖ Have all the skills necessary to manage or work in any professional office
- ❖ Have adequate training to counsel people who have personal problems or who need spiritual guidance
- ❖ Be a person of character with knowledge of the Word of God, serving in any professional organization

Early Childhood Education

The purpose of the Early Childhood development program is to assist the local church pre-school, and early development centers in teaching and caring for young children. The program is founded on Christian values and has established a system that is consistent with the philosophy that parents are the child's authority. Upon completion of the program, the Early Childhood majors should be able to:

- ❖ Understand childhood development from a Christian world view and articulate multiple world views
- ❖ Formulate and incorporate assessment tools and materials that can be used in the classroom
- ❖ Design developmentally appropriate activities for young children
- ❖ Explain childcare programs and how they should be administered
- ❖ Explain historical, biblical, philosophical, sociological and legal foundations for early childhood education

BACHELOR OF THEOLOGY DEGREE FOUR YEAR

<u>Fall Semester</u>	<u>Hours</u>	<u>Spring Semester</u>	<u>Hours</u>
FRESHMAN			
Old Testament Survey	3	Evangelism and Modern Cults	2
English Composition I	3	New Testament Survey	3
Science/Math Elective	3	English Composition II	3
Survey of World History	3	Business Math/Natural Science	3
Evangelism	2	Theology I	3
Fundamentals of Speech	3	Hermeneutics	3
Total	17	Total	17
SOPHOMORE			
Life of Christ	3	Life and Letters of Paul	3
Introduction to Biblical Counseling	3	Homiletics II	2
Homiletics I	2	Introduction to Missions	3
Theology II	3	Theology III	3
English Literature	3	U.S. Government	3
Early U.S. History	3	Introduction to Psychology	3
Total	17	Total	17
JUNIOR			
Church History	3	Baptist Distinctives and History	3
Pastoral Theology I (Men) or Methods of Teaching I (Ladies)	3	Hebrews	3
Introduction to Youth Ministry/Missions ...	3	Pastoral Theology II (Men) or Methods of Teaching II (Ladies)	3
Theology IV	3	Poetical Books	3
Creation Versus Evolution	2	Theology V	3
Computer Science	2	Congregational Song Leading and Choral Conducting	2
Total	16	Total	17
SENIOR			
Sunday School Administration	3	Church Finance	3
Theology VI	3	Theology VII	3
General Epistles and Revelation	3	Minor Prophets	3
Major Prophets	3	Contemporary Issues	3
Electives	3	Electives	3
Total	15	Total	15

Summary of Required Semester Hours

General Education	42
Biblical Theology	18
Bible	27
Professional/Ministry	29
History	10
Electives	3
Total	128

ASSOCIATE OF BIBLE PASTORAL STUDIES/THEOLOGY

<u>Fall Semester</u>	<u>Hours</u>	<u>Spring Semester</u>	<u>Hours</u>
FIRST YEAR			
Old Testament Survey.....	3	Hermeneutics	3
English Grammar and Composition I	3	New Testament Survey	3
Survey of World History.....	3	English Grammar and Composition II	3
Life of Christ.....	3	Theology I	3
Introduction to Missions.....	3	Business Math or Natural Science	3
Introduction to Biblical Counseling.....	3	Congregational Song Leading and Choral Conducting.....	2
Total	18	Life and Letters of Paul	3
		Total	20
SECOND YEAR			
Baptist Distinctives and History	3	Church Finance	3
Sunday School Administration	3	Hebrews.....	3
Homiletics I	2	Homiletics II	2
Theology II	3	Theology III	3
Pastoral Theology I (Men) or Methods of Teaching (Women)	3	Pastoral Theology II (Men) or Methods of Teaching (Women)	3
Personal Evangelism	2	Total	14
Summary of Required Semester Hours			
Biblical Studies.....	12		
Systematic Theology I-III	9		
Pastoral Ministry.....	17		
General Education	9		
Ministry.....	15		
Missions	3		
Historical Studies	3		
Total	68		
Recommended Electives			
Computer Science	2		
Major Prophets	3		
Minor Prophets	3		
Pentateuch	3		
Methods of Teaching (Ladies) I-II.....	3		
Creation versus Evolution	3		
Systematic Theology V or VII.....	3		
Contemporary Issues	3		

SECRETARIAL SCIENCE

<u>Fall Semester</u>	<u>Hours</u>	<u>Spring Semester</u>	<u>Hours</u>
FIRST YEAR			
Old Testament Survey	3	New Testament Survey.....	3
English Grammar and Composition I	3	English Grammar and Composition II	3
Introduction to Biblical Counseling.....	3	Business English	3
Computer Science I	2	Computer Science II	2
Survey of Accounting I	3	Survey of Accounting II	3
Personal Evangelism	2	Elective	2
Total	16	Total	16

(Suggested addition to second semester ... Baptist Distinctives and History)

SECOND YEAR			
Bible Doctrine I	3	Bible Doctrine II	3
Computer Science.....	2	Computer Science IV.....	2
Filing and Records Management	2	Business Management.....	3
Office Procedures	3	Christian Ethics	3
Business Math	3	Office Machines	3
Fundamentals of Speech	3	Elective	2
Total.....	16	Total	16

Summary of Required Semester Hours

Biblical Studies.....	12
General Education	16
Ministry	8
Secretarial Science.....	25
Electives.....	3
Total.....	64

EARLY CHILDHOOD EDUCATION

<u>Fall Semester</u>	<u>Hours</u>	<u>Spring Semester</u>	<u>Hours</u>
FIRST YEAR			
Old Testament Survey.....	3	New Testament Survey.....	3
English Grammar and Composition I	3	English Grammar and Composition II	3
Introduction to Biblical Counseling.....	3	Fundamentals of Speech.....	3
Early Childhood Curriculum Design	3	Trends and Problems in Early Childhood Education.....	3
Human Growth and Development.....	3	The Exceptional Learner	3
Survey of World History.....	3	Survey of Cults	2
Total.....	18	Total.....	17
SECOND YEAR			
Bible Doctrine I	3	Bible Doctrine II	3
Life of Christ.....	3	Life and Letters of Paul	3
Methods/Materials in Early Childhood Education.....	3	Baptist History	3
Teaching Bible to Children	3	Internship.....	3
Introduction to Computers I	2	Introduction to Psychology or Biblical Counseling IV	3
Elective	2	Personal Evangelism.....	2
Total	16	Total	17
<u>Summary of Required Semester Hours</u>			
Church Education.....	10		
Biblical Studies.....	18		
General Education	9		
Early Childhood Education.....	21		
History	6		
Missions.....	2		
Elective.....	2		
Total.....	68		

COURSE DESCRIPTIONS

BIBLICAL STUDIES (OLD TESTAMENT)

BS113 **Old Testament Survey** **3 hrs**

Panoramic survey of the entire Old Testament, analyzing the significance of creation and progression of divine revelation. Author date, outline, and major theme of each book are analyzed.

BS213 **Daniel and Revelation** **3 hrs**

An analytical study of the books with an emphasis on their authorship, unity, prophetic content, and the redemptive work of the Messiah.

BS313 **Creation versus Evolution** **3 hrs**

The purpose of this course is to give the student a greater appreciation of both the Bible and science. Evolution is studied in the light of the Scriptures.

BS323 **Pentateuch** **3 hrs**

This study is directed to the basic message of each book with special emphasis given to the spiritual significances of the ceremonies, Mosaic Law with application for today, and the foundations for Old Testament Judaism.

BS333 **Poetical Books** **3 hrs**

A detailed study of the Old Testament books of Job, Psalms, Proverbs, Song of Solomon, and Ecclesiastes.

BS413 **Major Prophets** **3 hrs**

A survey of the major prophets with attention given to the date, authorship, major theme, and historical setting of each book.

BS423 **Minor Prophets** **3 hrs**

A survey of the minor prophets with attention given to the date, authorship, historical setting, and prophetic themes and how they relate to today and the future.

BIBLICAL STUDIES (NEW TESTAMENT)

BS123 **Life of Christ** **3 hrs**

This course is devoted to the study of the earthly life of the Lord Jesus Christ as revealed in the Gospels. Special emphasis is on the chronological sequence of events, the spoken messages, the interpretation of the parables, the purpose of signs, the significance of miracles, and the devotional life of the Lord.

BS133 **Life and Epistles of the Apostle Paul** **3 hrs**
A thorough study of the person, background, and ministry of the Apostle Paul. Special emphasis is given to the exposition of each epistle.

BS143 **New Testament Survey** **3 hrs**
A comprehensive overview of the entire New Testament. The course establishes the author and the date of writing and develops the biblical, chronological, and dispensational framework of each book.

EL213 **Romans** **3 hrs**
A systematic exposition is given to this book. The major themes of the sin nature, unlimited salvation, Christian victory, and God's care of the nation of Israel are carefully considered.

BS223 **Bible Doctrine I** **3 hrs**
This course is the study of the essential doctrines of Christianity. It includes the doctrines of inspiration, fall of man, sin, God and angels.

BS233 **Bible Doctrine II** **3 hrs**
This study includes the doctrines of Christ, salvation, the Holy Spirit, the church and the "things to come."

BS243 **General Epistles and Revelation** **3 hrs**
Consideration is given to the lives of Peter, James and Jude. The books are then studied with an emphasis on Petrine theology, James' expression of faith and Jude's defense of the faith and a verse by verse analysis of Revelation.

BS323 **Hebrews** **3 hrs**
An in-depth study of Hebrews including its authorship, Christological content, association to the culture of the early Hebrews, the Melchisedecian priesthood, and an expositional study of the warning passage to the recipients of the book.

SYSTEMATIC THEOLOGY

ST113 **Systematic Theology I** **3 hrs**
A study of prolegomena, theology proper, and Bibliology.

ST123 **Systematic Theology II** **3 hrs**
A study of hamartiology, soteriology, and Christology.

ST213 **Systematic Theology III** **3 hrs**
A study of pneumatology.

ST233	Systematic Theology IV	3 hrs
A study of dispensations and covenants.		
ST233	Dispensations and Covenants	3 hrs
This course is a study of dispensationalism as a theological system with an emphasis on God's progressive disclosure in Scripture of His plan of salvation and His relationship to mankind throughout history. The major covenants of the Scripture are examined and evaluated dispensationally as they relate to Israel and the church.		
ST313	Systematic Theology V	3 hrs
A study of ecclesiology.		
ST323	Systematic Theology VI	3 hrs
A study of angels, demons, and Satan.		
ST413	Systematic Theology VII	3 hrs
A study of eschatology.		

PASTORAL MINISTRY

CE122	Evangelism and Modern Cults	2 hrs
This course is a continuation of evangelism and gives general techniques on how to reach anti-Christian cults in today's society.		
CE143	Pastoral Theology I	3 hrs
A formation and study of the practical aspects of the pastor. Subjects include the pastor's call, personal life, study tools, counseling, hospital ethics, how to plan special meetings, and developing a church's mission statement.		
CE212	Homiletics I	2 hrs
The principles and techniques of speech are studied. The art of preparing and delivering theological and expository sermons is explored and practiced.		
CE213	Homiletics II	2hrs
The principles and techniques of speech are studied. The art of preparing and delivering theological and expository sermons is explored and practiced.		
CE243	Pastoral Theology II	3 hrs
A continuation of Pastoral Theology I including such practical subjects as how to conduct meetings, weddings, funerals, and staff meetings.		
CE313	Christian Ethics	3 hrs
This course uses the Bible to determine proper behavior when faced with ethical issues in our homes, our ministry and in the business world.		

CE323 **Hermeneutics** **3 hrs**
The study of interpreting the scriptures is the focus of this course. It provides an analysis of the premillennial, dispensational approach to the Bible while introducing the student to biblical languages.

CE423 **Church Finance** **3 hrs**
This course considers and evaluates all areas of the church that relates to finances. It is an in-depth study of fund raising, financing, from raising money, church bonds to using the local bank. The course teaches how to avoid a financial crisis and what to do if a church has one.

CE433 **Contemporary Issues** **3 hrs**
A panoramic view of the rise of liberalism, the regrouping of theological bodies into evangelicalism, neo-orthodoxy, neo-liberalism, and Pentecostalism, along with other divisive issues that face and divide fundamentalism today.

SECRETARIAL SCIENCE

SS212 **Record Management** **2 hrs**
This course involves the installation and management of filing methods, systems, and equipment combined with experience in office duties.

SS222 **Office Procedures** **2 hrs**
This course is a supervised hands-on experience in assisting in the church, elementary, or high school office and is supervised by the office managers. Some of this may be done in local churches or other Christian schools.

CHILDHOOD EDUCATION

EC112 **Early Childhood Curriculum Design** **2 hrs**
This course conducts a comparative study of traditional and innovative preschool curriculum models and programs, with the intent of evaluating current curriculum materials. Students will create standards-based lesson plans and design activities that are developmentally appropriate for young children ranging from 1 to 5 years of age. There will be observations in a variety of preschool settings.

EC113 **Human Growth and Development** **3 hrs**
This course studies the development of children's psychological, physical, educational, and emotional development. An emphasis is placed on adult-child relations.

EC212 Trends & Problems in Early Childhood Education 2 hrs

This course examines the laws, regulations, and critical issues in the field such as diversity, technology, collaboration between parents and teachers, assessment, discipline, and analyzes their impact on instructional practices.

EC213 Internship 3 hrs

This student will spend time in a preschool setting observing teachers, and creating and implementing lesson plans with modifications and adaptations as needed.

EC214 Teaching Bible to Children 3 hrs

This course examines methods of teaching Bible to children in preschool through 5th grade. Students will design and teach developmentally appropriate Bible lessons with consideration given to age level, evangelism, and biblical curriculum materials. Field-based experience is included in the course.

EC222 Methods/Materials in Early Childhood Education 3 hrs

This course explores methods of teaching preschool children, addressing all areas of educational development including language arts, math, writing, health, science, and social studies. Emphasis is placed on creating and using materials that develop conceptual understanding through meaningful, hands-on activities.

EC223 The Exceptional Learner 2 hrs

This course provides a comprehensive introduction to the education of children with disabilities, including the study of the historical and legal treatment of exceptional students. The course includes identification, classification, eligibility, and unique characteristics for these children. The course includes an analysis of children across classification categories as well as an in-depth review of all areas of exceptionalities. Field-based experience is included in the course.

GENERAL EDUCATION

GE113 English Composition I 3 hrs

A course in essay writing along with technical skills and symbolic theory. The course includes an assortment of readings.

GE123 English Composition II 3 hrs

A continuation of English Composition I with emphasis on research writing.

GE133 Math 3 hrs

This course is a review of basic mathematics with an emphasis on business math and an introduction to concepts necessary for continuation into algebra and calculus.

GE143 **Business Math** **3 hrs**
A review of basic arithmetic with emphasis on real numbers, ratios, percentages, formulas, statistics.

GE213 **General Science Survey** **3 hrs**
This course is a review of physical science with an emphasis on the Christian perspective of creation and evolution.

GE223 **Introduction to Psychology** **3 hrs**
A general introduction to the science of psychology. This course covers such topics as maturation, learning, sensation, perception, motivation, thinking, remembering, emotion, intelligence, and personality development from a Christian viewpoint.

GE233 **Fundamentals of Speech** **3 hrs**
A realistic study of the art and skills involved in speaking, with special attention to voice production, voice development, and fundamentals of platform manner. Included is practice in delivering different types of speeches.

GE313 **Methods of Teaching** **3 hrs**
This course is designed to provide knowledge of materials and methods of teaching.

GE323 **Natural Science/Health and Hygiene** **3 hrs**
A survey of basic human psychology and associated disorders with emphasis on personal health and everyday living.

GE333 **English Literature** **3 hrs**
This course is a survey of English masterpieces. The authors, movements, ideas and styles are considered.

DIVISION OF CHRISTIAN MINISTRIES

GE213 **Sunday School Administration** **3 hrs**
This course is a comprehensive study of the Sunday School ministry in the local church. Emphasis is placed on organization, management, and accountability. The duties and responsibilities of every Sunday School worker are discussed, as well as recordkeeping, curriculum selection, and teacher and worker training.

CHURCH EDUCATION

CE113 **Introduction to Biblical Counseling** **3 hrs**
An introduction to the broad scope of topics in the discipline of Systematic Theology and the relevance of these topics to the work of Biblical counseling.

CE123 **Biblical Counseling II** **3 hrs**

This course introduces the student to the fundamentals of multidimensional Biblical counseling. The student will have the opportunity to recognize, identify and recite these concepts.

CE133 **Congregational Song Leading and Choral Conducting** **2 hrs**

The course covers the basics of music, conducting and biblical music philosophy.

CE141 **Computer Science** **1 hr**

This course provides basic instruction in the following areas: word processing, presentations, the internet, and publishing. PC use with Windows and Microsoft Word is the current software currently used in this course.

CE213 **Biblical Counseling III** **3 hrs**

An introduction to the Biblical approach to Marriage and Family Counseling so the student will acquire the basic knowledge of the Biblical conceptions of family roles and interpersonal relationships, and be able to trace the importance of these data and interpret them in terms of the counseling.

CE223 **Biblical Counseling IV (Practicum)** **3 hrs**

This course should increase the student's ability to use the Bible in a practical way to find lasting solutions to personal problems and to equip the student with a foundational system for using the Bible as a counseling model.

CE242 **Personal Evangelism** **2 hrs**

An introduction to the various areas of evangelism including tract ministry, church visitation, hospital visitation, and door to door visitation.

***Elective for Pastoral Major. Requirement for Youth Major.**

MISSIONS

MI113 **Introduction to Missions** **3 hrs**

This course is a primer on missions. It involves a survey of the historical and biblical perspectives on Missions and serves as an overview of the missionary enterprise and the Church's response to the Great Commission.

MI123 **Spiritual Foundation for Missionary Service** **3 hrs**

This course emphasizes the spiritual preparation for missionary life and service beginning with the call and later field service. It explores the responsibilities of missionaries and the necessary spiritual foundation to sustain the missionary on the field.

MI212 **Missions Techniques I** **2 hrs**
A general study of the call to the mission field, the personal life of the missionary, the responsibilities of the missionary, the history of missions and the present missionary activities in various parts of the world are discussed.

MI213 **Technical Preparation for Missionary** **3 hrs**
This course concentrates on how to prepare for deputation, scheduling, making of presentations, communications with church leaders, and supporters, and field arrival.

MI222 **Missions Techniques II** **2 hrs**
A concentration preparing the person going to the mission field for service. This includes professional techniques for internship, scheduling of itinerary, deputation, multimedia presentations, communication and correspondence via computer and field arrival.

MI223 **Non-Christian World Religions** **3 hrs**
This is a survey of many of the world's non-Christian religions. Particular attention is given to the specific beliefs of the world's four major religions found in the 10/40 Window, including Islam, Hinduism, Buddhism, and Animism. The course includes study of the contrasts of those religions with Christian teaching and belief.

MI232 **Missions Techniques III** **2 hrs**
A survey of the major non-Christian religions of the world and of the cults and heresies prevalent today. Particular note is taken of the deviation in the teaching of each when compared to Christianity.

MI313 **Survey of the Cults** **2 hrs**
This course will enable the student to learn to distinguish between the beliefs and false teachings of the cults and true Christianity. Particular attention will be given to the major cults, how to counter their claims, and how to provide a gospel witness.

HISTORICAL STUDIES

HS113 **Survey of World History** **3 hrs**
This course surveys ancient Eastern civilizations and Western European history through the sixteenth century.

HS213 **Early United States History** **3 hrs**
This course considers the founding of America from the colonial period through the Civil War. The early social, cultural, political, and economics of this our nation are considered.

HS223 **Baptist Distinctives and History** **3 hrs**
This course examines the origin and future of Baptist principles including the birth, development and nature of Baptist groups and denominations. Historic Baptist distinctives are considered in detail.

HS313 **United States Government** **3 hrs**
The course considers the features of government, its structure, and its function on national and international levels.

HS314 **State and Local Government** **3 hrs**
This course considers the relationship of state and local government to the federal government. Topics include police authority, political parties, policy making, and the church's relation to local and federal government.

HS323 **Church History** **3 hrs**
This course is a survey of the New Testament church from the gospels through the reformation.

ELECTIVES

EL113 **Historical Books** **3 hrs**
Special attention is given to one of the most neglected sections of the Old Testament. The significance of people, places, and events are studied as they relate to the nation of Israel.

EL123 **Isaiah** **3 hrs**
An analytical study of the book will include an emphasis on its authorship, unity, prophetic content, and the redemptive work of the Messiah.

EL213 **Romans** **3 hrs**
A systematic exposition is given to this book. The major themes of the sin nature, unlimited salvation, Christian victory, and God's care of the nation of Israel are carefully considered.

EL223 **Old Testament Theology** **3 hrs**
An examination of dominant themes and the development of the theological concepts of the Old Testament. Special attention is given to the theology of the ten commandments.

YOUTH MINISTRY

CE122 **Introduction to Youth Ministry** **3 hrs**
An introduction to the scriptural foundations of youth ministry. This course analyzes the nature and purpose of youth ministry as part of the local church.

CE222 **Youth Ministry** **3 hrs**
A study of the essential qualifications of a youth leader in relation to family, church, and teens. Specific areas include evangelizing, discipling, counseling, and teaching techniques.

CE232 **Youth Ministry II** **3 hrs**
This course is to provide hands-on experience, internship, reaching out into the community with promotion, activities, etc. with a veteran youth pastor. The student will still be required to meet the criteria given by the professor of the course such as written reports on his experiences in counseling, soul winning, visitation, preaching, teaching and planning activities. A review will be required by the pastor or youth pastor for whom the student is interning.

CE313 **Youth Ministry III** **3 hrs**
This course is designed to enhance the ministry of youth pastors and to provide them with extra skills they will need to accomplish God's work. A review will be made of study skills for both the youth pastor and his students. Youth pastors will learn to evaluate their own ministry in light of their church ministry statement or goals as well as the Scriptures. They will learn to incorporate various methods into their teaching, along with knowing what questions to ask students to better establish a relationship type of ministry format. They will also learn to develop a cross-cultural ministry within today's growing cultural mix. Case studies are an important part of this class as well.

CE323 **Youth Ministry IV** **3 hrs**
This course considers the camping ministry. It will cover day camps, week-long camps, retreats, athletic activities, and backpacking. The students will plan a weekend retreat and a week-long camp for teens from local churches.

***Requirement for Youth Major. Elective for Pastoral or Mission Major.**

EXECUTIVE COMMITTEE

PRESIDENT: REV. DON RICHARDS

Dr. Richards has served as pastor of six different churches in the past 50 years. Currently pastors Corinth Baptist Church, Loganville, GA, where he has served for the past 34 years

President Richards received the BA from Antioch Baptist Bible College and the master's degree from Covington Baptist Theological Seminary. He has received honorary doctorates from Gwinnett Hall Baptist College and Trinity Baptist Seminary. Has served as President of Macedonia World Baptist Missions for 23 years

VICE-PRESIDENT: REV. TOM FOSKEY

Pastor Foskey has served as Associate Pastor for over 30 years at Corinth Baptist Church, Loganville, GA He received the BS in Theology from Baptist University of America

DEAN: DR. DONALD V. DAVIS

Dr. Davis has served as pastor and professor for over 52 years. He has pastored in California, Missouri, Florida, and Tennessee. He has taught in colleges in California, Missouri, Florida, Tennessee and Georgia, including California Baptist College, Western Baptist Bible College, both in California; Baptist Bible College, Springfield, Missouri; Baptist University of America, in Florida and Georgia; Temple School of the Bible, Tennessee Temple University, and Temple Baptist Seminary in Chattanooga, Tennessee.

FACULTY

CHERYL BRAZELTON

BA Shorter College, English Major, Spanish Minor. Med, University of Georgia. EdS Educational Administration and Supervision, University of Georgia.

DEAN: DR. DONALD V. DAVIS

ThG, Baptist Bible College, Springfield, MO; BS Western Baptist Bible College; BD and MDiv San Francisco Theological Seminary; DMin studies Central Baptist Seminary, Minneapolis, MN; PhD California Graduate School of Theology, Glendale, CA.

Additional study, Baptist College of the East and Graduate School, Falls Church, MD, Graduate, Investment Training Institute of America.

REV. NOLAN JACKSON

BA, MA, University of North Carolina. Pastor Belmont Baptist Church, Conyers, GA, for 33 years

FACULTY *(continued)*

JOHN LEECH

Masters Tennessee University (MORE INFORMATION NEEDED...if he has a master's degree he must have a bachelor's degree. Get more info from him.)

DR. RANDY SHAYLOR

BA (Bible and English) Bob Jones University; MRE (and DRE candidate) at Temple Baptist Theological Seminary; DD Shiloh Bible College. MEd Studies in Counselor Education, University of Georgia; Additional graduate studies: University of Chattanooga, Georgia Peabody College of Vanderbilt University, Baptist University of America. Over 50 years pastoral experience; Planted churches in South Carolina, Florida, and Georgia. Teaching experience at Macon Bible Institute, Baptist University of America, Shiloh Bible College, Antioch Baptist College and Seminary; Atlanta Baptist College.

SARA LUKE

BA in Psychology, Clearwater Christian College, MEd Georgia State University, Eds in Leadership and Administration, Lincoln Memorial University

CHRIS WYATT

BS, Computer Information System, DeVry University, MBA, Keller Graduate School of Management

ADJUNCT FACULTY

ANN MARIE REESE

BS in Early Childhood Education, Georgia College and State University, Med, Early Childhood Education, Brenau University, EdS in Leadership and Administration, Lincoln Memorial University

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